

Positions/Committees	Coordinator(s)	Committee Purpose
Car Show Committee	Bridget Bryson/Jinan Martini co-chairs	Schedule monthly meetings/work sessions, assign tasks to Committee members and membership as needed. Work with sar volunteers for a productive and successful car show. The coordinator ensures the spreadsheet to-do list is being completed.
Communications Specialist	Bill Sample	Purchase radios & pagers, monitor radio and battery charging station, check status of radios and batteries, maintain inventory, communicate radio protocols, radio use training, etc
Computer Systems Admin	Carlos Espinosa	Ensures SAR computer station is operational, updated. This includes but not limited to; software upgrades, recommendations for hardware upgrades, new equipment, etc. Hardware and software upgrades and recommendations can be outsourced. Oversee the migration of sar content to Office 365 from Google. O365 Admin. Sets up and controls access permissions for O365
Specialty Team Leaders (not formalized yet, but a good idea that needs leaders)	Drone Team; Winter Team; Technical Ropes Team; OHV Team; IC Team; etc	Team leaders will arrange trainings specific to their speciality.
Emergency Alert Systems Admin	Evan Brady	Maintains IAR member inventory, sends test pages when needed, emails updates and reminders for version upgrades; maintains Salamander database for Sheriff card inventory.
Emergency Services Council (ESC) meetings	President or designee	Attend meetings 4th Thursday of the month at 9:30 and report at monthly SAR meeting, Coordinate with County Group
Event Coordinator	Colby Colgate	Organize member volunteers and their responsibilities for sar related events throughout the year. Create and/or update documentation on event logistics for future reference. Support car show core team. Collaborate with Secretary on annual calendar with respect to events and their timeline.
Fleet Manager	Mark Parsell	Manages sar fleet of wheeled apparatus (vehicles, ohv's, motorcycles, trailers, etc). Keeps inventory of repairs and maintenance. Schedules maintenance as needed.
Medical Supplies Coordinator	Amy Espinosa	Replenish medical supplies, purchase new equipment, suggest new products
Membership Coordinator	Jinan Martini	Communicate and be a liason for prospective, new, and current members. MAINTAIN: (1)member certificate notebook and member application notebook, (2) maintains email communication and attendance for prospective members (3) maintains electronic membership database. (4) Runs reports for Officer review when needed. Report(to Officers) potential members eligible for membership. Provides Sheriff with updated member roster.
Nominating Committee Chairperson	Kay Hutchings	Recruites committee members annually for nominating committee, leads committee to find best qualified SAR Officers and Coordinator leadership roles annually
Publicity	Rema Vescosi	Publish articles on missions, ads, other publicity.
Scholarship Committee	Treasurer, Randy (Assistant Treasurer), Belynda	Treasurer is coordinator. The committee determines who receives scholarships for non-required courses according to policies in the Scholarship Guidelines.
Social Media Coordinators	Bridget Bryson, Evan Brady	Update Facebook page with pictures, local and State related articles, activities of sar south. Maintain and update Twitter and Instagram
Training Coordinator	Danny Andres	Develop and publish annual training plan, get supporting trainers for plan, oversees training sessions before monthly meetings, sets up longer training Saturdays. Sets up new member trainings.
Web Page	Tracey Lehman/Carlos Espinosa	Update web page with current events regarding SAR. Add documents to Members page.